

To all Fourth-year Undergraduate Students
who have been admitted to the master's program through the Departmental Recommendation System

(Graduate School) AY2026 Fall Semester Early Course Enrollment Program

1. Purpose

To enhance academic mobility, including opportunities such as studying abroad after entering graduate school, an Early Course Enrollment Program is offered. Through this program, fourth-year undergraduate students may take courses offered in the Master's Program of the Graduate School of Science and Engineering in advance.

2. Target

Fourth-year undergraduate students who have been admitted to the master's program for enrollment in April 2027 through the Departmental Recommendation System

** Students admitted through the first-round general admission examination are not eligible.*

3. Course Registration Schedule

The schedule for course registration follows the undergraduate course registration periods:

①the Course Registration Application Period and ②the Course Registration Confirmation Period.

Students who wish to take these courses must submit their registration during the Course Registration Application Period. If you decide to withdraw from a course after attending the first class, please submit a deletion request during the Course Registration Confirmation Period.

In addition, a separate period will be provided for the **addition and deletion of F2T term courses only**. Please note that the application periods for these additions and deletions are different from the undergraduate registration periods.

Course Registration Period 【Spring Semester, Spring 1st Term, Spring 2nd Term】

Eligible Courses	Registration Type	Period	Notes
All Spring Semester Courses (including F1T and F2T)	①Application (Add/Drop)	Sep 11 th (Fri) 12:00 pm–Sep 15 th (Tue) 23:59pm	Registration can be completed via SITRUS.
	②Confirmation (Add/Drop)	Sep 25 th (Fri) 12:00pm – Oct 3 rd (Sat) 23:59pm	Students are strongly encouraged to register during the ①Application Period so that they can confirm the course on the LMS before the first class.
F2T Courses Only	③Additional Application	Nov 11 th (Wed) – Nov 17 th (Tue)	Add Request Form
	④Drop	Nov 21 st (Sat) – Nov 27 th (Fri)	Deletion Request Form

※ Please follow all the schedules strictly. Course registration/deletion after the deadline cannot be accepted.

4. How to Register

Please submit your application through **SITRUS** during the course registration period.

The system is configured to allow registration only for courses offered by your graduate major. If you encounter any problems, please report them within the registration period. Requests to add or drop courses for the Fall 2nd Term (Periods ③④) will be accepted via Microsoft Forms. Before submitting a request, you are responsible for confirming that:

- the course is offered by your intended graduate major
- there are no scheduling conflicts with courses you have already registered for
- your total registered credits do not exceed the maximum credit limit

Requests that do not satisfy these requirements will not be approved.

5. Eligible Courses and Credit Limit

Under this program, students may register only for courses (specialized courses) offered by the major you plan to enter.

The maximum number of credits that can be registered in **one academic year (combined total for the Spring and Fall semesters) is 10 credits.**

Please submit your course registration based on your annual study plan, **taking into consideration the number of courses you plan to take in for Fall semesters.**

1. For courses available under the **SAKIDORI (Early Enrollment in Graduate Courses Program)**, please refer to the Web Timetable under **“SAKIDORI (〇〇 Major)”**
(Grade: 4th year, Faculty/Department: your own affiliation). (Grade: **4th year**, Faculty/Department: **your own affiliation**)
2. Please check the day, period, class format, and syllabus of each course at the links below:
【web-Time Table】 <https://surl.jp/timetable>
【Syllabus】 <http://syllabus.sic.shibaura-it.ac.jp/index.html>

6. Credit Certification Method

Credit approval will be reviewed in March at the end of the academic year.

Please note that credits earned under this program will not be counted toward undergraduate graduation requirements but will be counted toward the completion requirements of the master's program.

7. Notes on the SAKIDORI (Early Enrollment in Graduate Courses Program) System

- (1) Regarding Eligible Courses
 - 1) As stated above, the maximum number of credits that can be taken under the SAKIDORI System is **10 credits per academic year.**
Please plan your course registration in consideration of your study plan including after entering the graduate program and apply for courses within the annual limit of 10 credits.
 - 2) Please note that some courses carry only 1 credit. The number of credits for each course can also be confirmed in the syllabus.
The number of credits for each course can also be confirmed in the syllabus.
- (2) Grading and Evaluation
 - 1) Grades for courses taken under the SAKIDORI System will be available after the grade release date for Fall Semester AY2026.
They can be checked in SITRUS under the page “Courses Taken Up To Now.”
Please note that these grades will not appear on the undergraduate transcript of your current program.
 - 2) If a course taken under the Early Course Enrollment System in AY2026 becomes subject to discontinuation, the grade will be recorded as “N (Recognized).”
This will appear as “N (Recognized)” on your graduate program transcript after enrollment in the master's program. Thank you for your understanding.
 - 3) All courses **registered under the SAKIDORI System will receive a grade, and the results will appear on the master's program transcript.**
Courses with grades D or below will also be included in the GPA calculation. Therefore, please plan your course load carefully.

If you wish to withdraw from a registered course, make sure to submit the deletion request within the designated deletion period indicated in “3. Course Registration Schedule.”

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